



Mohammed Bin Rashid School of Government

Department of Academic Affairs

Student Payment Guide 2017

Tuition, Fees, and other Program Costs by Academic Program

Please see Table 1 below which details the Application Fees and Tuition Fees payable for the Master programs offered at the Mohammed Bin Rashid School of Government for Spring Semester 2017.

Table 1: Fees Payable per Academic Program:

Academic Program	Fees Payable
Master of Public Administration (MPA)	120,000 AED
Master of Innovation Management (MIM)	120,000 AED
Master of Public Policy (MPP)	120,000 AED
Executive Master of Public Administration (Arabic) - (EMPA-Arabic)	140,000 AED

Grants towards Payment of Tuition Fees

The Mohammed Bin Rashid School of Government provides opportunities for students to receive three types of grants, if applicable, will be deducted from the total tuition fees payable for all postgraduate programs. Each grant is worth 10,000AED and are detailed as follows:

- Emirati National Grant: AED10,000 grant (deducted from total fees) to be offered to all Emirati Nationals who enroll.
- Working in Government Grant: AED10,000 grant (deducted from total fees) offered to all students who work in government full time. This includes all federal and local governments in the UAE.
- Institutional Grants: AED10,000 grant (deducted from total fees) offered to any student coming from an institution that sponsors five or more students.

The maximum total of grants that a student may be eligible for is 30,000AED for a graduate program of study.

Fee Payment Contact Details

All tuition fees payments and installments inquiries should be directed to the Finance Department. Please contact:

Mr Esam Dukhan	Mr Ahsan Akhter
Senior Financial Controller	Senior Accountant
Phone: +9714-3175515	Phone: +9714-3175650
E-Mail: esam.dukhan@mbrsg.ac.ae	E-Mail: ahsan.akhter@mbrsg.ac.ae
Mohammed Bin Rashid School of Government	Mohammed Bin Rashid School of Government
Level 13, Convention Tower	Level 13, Convention Tower
P.O. Box 72229, Dubai, UAE.	P.O. Box 72229, Dubai, UAE.

Methods of Payment

- Cash
- *Cheques (returned check policy)
- **Bank Transfer
- Bank Draft

*Cheques should be made payable to The Mohammed Bin Rashid School of Government.

** Bank Transfer

If you wish to pay fees via a bank transfer, please note the following bank details,

Beneficiary	Mohammed Bin Rashid School of Government
Bank Name	Mashreq Bank
Branch	Al Riqa
Account #	03 - 93 - 10031 - 6
IBAN #	AE89 0330 0000 1039 3100 316
SWIFT#	BOMLAEAD

Payment Structure

Tuition fees should be paid as per total Modules registered/enrolled in each semester (see Payment Schedule Section below)

Payment Schedule for Master Programs (per Semester)

Payment of Tuition Fees are due on a semesterly basis and are determined by the number of Modules a student enrolls in each semester. Full Time enrolment is considered as three Modules per semester and part-time enrolment is considered as either one or two Modules per semester. Instalment options may be available upon approval with the MBRS Finance Department.

- MPA, MIM and MPP

The total tuition fees payable for the MPA, MIM and MPP program are AED 120,000. If students are eligible for (a) Grant as noted in the Grant Section above, these grant(s) will reduce the total tuition fees payable. For full fee paying students, tuition fees payable will be AED 13,334 for each Module and AED 40,000 for the dissertation (the Module and Dissertation fees will be reduced on a pro-rata basis depending upon any grant(s) that may be applicable). Fees should be paid upon enrolment at the start of each semester.

- EMPA (Arabic)

The total tuition fees payable for the EMPA (Arabic) program are AED 140,000. If students are eligible for (a) Grant as noted in the Grant Section above, these grant(s) will reduce the total tuition fees payable. For full fee paying students, tuition fees payable will be AED 15,555 for each Module and AED 46,667 for the dissertation (the Module and Dissertation fees will be reduced on a pro-rata basis depending upon any grant(s) that may be applicable). Fees should be paid upon enrolment at the start of each semester.

Academic Program	Fees Payable Per Semester – Full Fee-Paying Student			
	1 Module	2 Modules	3 Modules	Dissertation
Master of Public Administration	13,334 AED	26,666 AED	40,000 AED	40,000 AED
Master of Innovation Management	13,334 AED	26,666 AED	40,000 AED	40,000 AED
Master of Public Policy	13,334 AED	26,666 AED	40,000 AED	40,000 AED
Executive Master of Public Administration (Arabic)	15,555 AED	31,111 AED	46,667 AED	46,667 AED

Academic Program	Fees Payable Per Semester – if Receive 10,000 AED Grant			
	1 Module	2 Modules	3 Modules	Dissertation
Master of Public Administration	12,222 AED	24,444 AED	36,666 AED	36,667 AED
Master of Innovation Management	12,222 AED	24,444 AED	36,666 AED	36,667 AED
Master of Public Policy	12,222 AED	24,444 AED	36,666 AED	36,667 AED
Executive Master of Public Administration (Arabic)	14,444 AED	28,888 AED	43,333 AED	43,334 AED

Academic Program	Fees Payable Per Semester – if Receive 20,000 AED Grant			
	1 Module	2 Modules	3 Modules	Dissertation
Master of Public Administration	11,111 AED	22,222 AED	33,333 AED	33,334 AED
Master of Innovation Management	11,111 AED	22,222 AED	33,333 AED	30,000 AED
Master of Public Policy	11,111 AED	22,222 AED	33,333 AED	30,000 AED
Executive Master of Public Administration (Arabic)	13,334 AED	26,666 AED	40,000 AED	40,000 AED

Academic Program	Fees Payable Per Semester – if Receive 30,000 AED Grant			
	1 Module	2 Modules	3 Modules	Dissertation
Master of Public Administration	10,000 AED	20,000 AED	30,000 AED	30,000 AED
Master of Innovation Management	10,000 AED	20,000 AED	30,000 AED	30,000 AED
Master of Public Policy	10,000 AED	20,000 AED	30,000 AED	30,000 AED
Executive Master of Public Administration (Arabic)	12,222 AED	24,444 AED	36,666 AED	36,667 AED

Tuition Fee Payment Installment Options

MBRSG expects all students to pay their full tuition fee payments, based on Modules enrolled in, prior to the commencement of each semester. MBRSG recognises that in some instances this is not possible, therefore will accept a payment plan of 3 instalments each semester.

MBRSG Tuition Fee Payment Installment Plan	
Prior to Start of Academic Semester	33% of Semester Tuition Fees payable
End of Week 6 of Academic Semester	33% of Semester Tuition Fees payable
End of Week 11 of Academic Semester	34% of Semester Tuition Fees payable

Instalment options, different to those detailed above, may be available upon request and approval with the MBRSG Finance Department. The contact details for the Finance Department are provided at page 1 above.

Note: A late payment fee of AED 500 may apply to payments made after the due date specified in the Table above, unless a prior arrangement has been agreed upon with the MBRSG Finance Department.

Withdrawal Policy

If a Student withdraws from (a) Module(s) after registration, the Student must pay the Tuition Fee(s) for the time they studied and were registered with MBRSG. Students may be eligible for a refund of the semesterly tuition fees as per the following Table

Semester	Percentage of Refund
Week 1 and 2 (add and drop period)	100%
Week 3	75%
Week 4	50%
Week 5	25%
Week 6 and beyond	0%

Please Note: For those students who formally withdraw from a Module as at the commencement of the eighth (8th) week of classes, or later, a grade of 'F' will be recorded on the academic transcript. Students are encouraged to speak with their Academic Advisor prior to withdrawing from a Module.